

# Increase Efficiency, Save Time And Better Utilise Your Resources By Automating Your Manual Processes

It is imperative for corporate organisations to maximise productivity and work towards optimum efficiency. More than 80% of all business documents and forms are processed manually. This much human intervention is time consuming, expensive and increases the probability of errors.

Documents and data need to be accessed by different departments. Our methods provide the technical reassurance that information flow is tailored to the business requirements, together with the peace of mind that the information is being archived in the event of a disaster. DCC have helped companies and departments to automate their processes by providing data capture technologies and solutions. Various business critical surveys such as HR and customer satisfaction can easily be carried out, allowing you to benefit from valuable business information, whilst enjoying considerable time and cost savings.

"Working with DCC was far simpler than I imagined. They took down our brief and supplied a written quotation which detailed exactly what we needed. The scanning, data capture and compiling of the data was done smoothly and efficiently. No fuss or bother. They stuck exactly to the quoted price and delivered on time.

We posed a small query to them after the completion of the job which was answered fully and to our satisfaction. It appears that they have a top notch system and they give excellent technical support. It goes without saying that I hope to work with them again."

Rod Trow  
Service Business Forms Ltd

## We have also worked with...

Kingston Upon Hull City Council,  
Humberside Constabulary,  
Essex Police,  
West Mercia Constabulary,  
Bedfordshire Police,  
Health Protection Agency,  
British Transport Police,  
Ministry of Defence,  
Airedale NHS Trust,  
Hammersmith Hospital,  
Barts & London NHS,  
University of Nottingham,  
Greggs,  
Microsoft,  
Securicor...

## What DCC can do for Corporate Organisations:

- Automating forms processing in house through various data capture technologies
- Remove the strain of carrying out important surveys such as HR and customer satisfaction
- Save you file space/storage by transferring your old paper documents to easily accessible files on your PC